



Immigration Institute of the Bay Area

APPLY FOR DEFERRED ACTION FOR CHILDHOOD ARRIVAL (DACA) FOR THE FIRST TIME

Due to a federal judicial order issued on December 4, 2020, USCIS is once again accepting initial applications for DACA. If you have never had DACA and are eligible, you can now apply.

DACA recipients currently receive employment authorization and protection from deportation for two years. These protections can be renewed every two years.

In order to apply, you will need the following documents:

1. Identity documents: Birth Certificate, Passport or Consular ID, or school ID
2. Proof of entry to the U.S. before your 16th birthday
3. Proof of presence in the U.S. on or around June 15, 2012
4. Documents supporting that you meet the educational requirement (HS diploma, current transcript, certificates demonstrating completion of courses, etc.)
5. Proof of continuous presence in the U.S. since June 15, 2007 until the present
6. \$495 money order or check made payable to U.S. Department of Homeland Security
7. 2 Passport photos

This informational packet will help guide you in collecting the documents and information necessary to complete your DACA application. It is very important to complete the address worksheet and continuous presence document list to help facilitate the preparation of your application.



Eligibility Checklist for Deferred Action for Childhood Arrivals

Yes No PART 1 – Eligibility for Other Immigration Options

- Are either of your grandparents or parents U.S. Citizens?
- Have you, your spouse, child, parent, or sibling ever been a victim of a violent crime and reported it to the police?
- Have any of your relatives (parents, siblings, spouse, aunts, uncles, grandparents) applied for status for you or your parents?
- Are you now married to a U.S. citizen or are you currently in a relationship with a U.S. citizen?
- Did you come to the U.S. because your life was threatened?
- Have you ever been abused/abandoned by a parent?
- Do you have children that are U.S. Citizens? If yes, age of oldest U.S. citizen child: _____

Yes No PART 2 - Basic DACA Eligibility

- Did you enter the United States under the age of 16?
- Are you now 15 years old or older? Date of Birth: _____ Current Age: _____
- Were you born after June 15, 1981?
- Were you physically present in the United States on June 15, 2012?
- Did you have undocumented status on June 15, 2012?
- Have you continuously lived in the U.S. without leaving for any period of time since June 15, 2007?
- Do you currently attend school, did you graduate from high school or did you obtain your GED, or are you an honorably discharged veteran of the U.S. Coast Guard or Armed Forces?

Yes No PART 3 – Criminal Record

- Have you ever been questioned, stopped, arrested, detained, convicted, charged or cited for any offense in any country? (Answer *Yes*, even if you were never convicted or were under the age of 18 or if your record has been sealed or expunged)
- Have you ever been involved in gang-related activities or been suspected of being in a gang?
- Have you ever been involved in terrorist activities?
- Have you ever killed or severely injured a person or forced/threatened a person whom you had sexual contact or relations with?
- Have you ever participated in acts involving torture, genocide, or human trafficking?

Yes No PART 4 – Immigration Violations

- Have you ever had contact or been detained by immigration officials or been in removal/deportation proceedings?
- Have you had multiple illegal entries into the United States?
- Have you ever used false documents or committed fraud to gain admission into the U.S. or to obtain an immigration benefit?
- Have you ever voted, registered to vote, or claimed to be a citizen of the United States to obtain any government benefit?

This is a preliminary screening only. It is not intended as a final determination of eligibility and is not meant to serve as a substitute for a consultation with an experienced attorney or accredited representative. Be advised that Deferred Action for Childhood Arrivals ("DACA") is a discretionary policy and could be canceled at any time. Please take the time to make an informed decision as to whether you should and want to apply, and speak to an attorney or an accredited representative if you have any questions or concerns on this matter.

I have answered all of the above questions truthfully and I understand that if any of this information is false or incomplete, I take full responsibility for the consequences, which include possible deportation:

Applicant Name: _____

Applicant Signature: _____ **Date:** _____

OFFICE USE ONLY

Currently eligible for initial application: **Yes/No If no, explain:** _____

Future initial eligibility: **Yes/No If yes, date of eligibility:** _____

Eligible, but possesses complicating factors: **Yes/No If yes, explain:** _____

Instructions: write document name or type for each month. You can check box **instead** of writing document name/type as a shorthand for "same as previous month".

Continuous Presence Document Worksheet

2007

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2008

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2009

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2010

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2011

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2012

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2013

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2014

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2015

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2016

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2017

Jan. _____

Feb. _____

Mar. _____

Apr. _____

May _____

June _____

July _____

Aug. _____

Sept. _____

Oct. _____

Nov. _____

Dec. _____

2018

Jan. _____

Feb. _____

Continuous Presence Document Worksheet

Instructions: write document name or type for each month. You can check box **instead** of writing document name/type as a shorthand for "same as previous month".

Mar. _____
 Apr. _____
 May _____
 June _____
 July _____
 Aug. _____
 Sept. _____
 Oct. _____
 Nov. _____
 Dec. _____

2019

Jan. _____
 Feb. _____
 Mar. _____
 Apr. _____
 May _____
 June _____
 July _____

Aug. _____
 Sept. _____
 Oct. _____
 Nov. _____
 Dec. _____

2020

Jan. _____
 Feb. _____
 Mar. _____
 Apr. _____
 May _____
 June _____
 July _____
 Aug. _____
 Sept. _____
 Oct. _____
 Nov. _____
 Dec. _____

2021 (when applicable)

Jan. _____
 Feb. _____
 Mar. _____
 Apr. _____
 May _____
 June _____
 July _____
 Aug. _____
 Sept. _____
 Oct. _____
 Nov. _____
 Dec. _____

Please check box if you have at least one type of proof for the corresponding requirement:

EXAMPLES OF DOCUMENTS WHICH CAN BE USED

Proof of identity/age <input type="checkbox"/>	<ul style="list-style-type: none"> • Passport • Birth certificate with photo identification • School or military ID with photo
Proof you came to U.S. before your 16th birthday <input type="checkbox"/>	<ul style="list-style-type: none"> • Passport with admission stamp • Form I-94/I-95/I-94W • School records from the U.S. schools you have attended • Travel records • Hospital or medical records
Proof of immigration status (not applicable if you entered without inspection and were never in removal proceedings) <input type="checkbox"/>	<ul style="list-style-type: none"> • Form I-94/I-95/I-94W with authorized stay expiration date • Final order of exclusion, deportation, or removal issued as of June 15, 2012 • A charging document placing you into removal proceedings
Proof of Presence in U.S. on or around June 15, 2012 <input type="checkbox"/>	<ul style="list-style-type: none"> • Rent receipts or utility bills • Employment records (pay stubs, W-2 Forms, etc) • School records (letters, report cards, etc) • Military records (Form DD-214 or NGB Form 22) • Official records from a religious entity confirming participation in a religious ceremony • Copies of money order receipts for money sent in or out of the country • Passport entries • Birth certificates of children born in the U.S. • Dated bank transactions • Automobile license receipts or registration • Deeds, mortgages, rental agreement contracts • Tax receipts, insurance policies
Proof you continuously resided in U.S. since June 15, 2007 <input type="checkbox"/>	
Education Requirement: Proof of current enrollment, high school diploma or GED, OR <input type="checkbox"/>	<ul style="list-style-type: none"> • School records (transcripts, report cards, etc) from the school that you are currently attending in the United States showing the name(s) of the school(s) and periods of school attendance and the current educational or grade level • U.S. high school diploma or certificate of completion • U.S. GED certificate
Proof you are an honorably discharged from the U.S. Armed Forces or Coast Guard <input type="checkbox"/>	<ul style="list-style-type: none"> • Form DD-214, Certificate of Release or Discharge from Active Duty • NGB Form 22, National Guard Report of Separation and Record of Service • Military personnel records/Military health records

Date: _____

RE: School Record Request

Student Name:

Date of Birth:

Dear Sir or Madam,

I respectfully request a copy of my **complete school transcripts** (official) as well as **school attendance records** for all years in which I attended _____ School District.

In order to fulfill the purpose for which I am requesting these records, the school attendance record must contain the date I entered the district, and the date/year I stopped attending.

If you have any questions regarding this request please feel free to contact me.

I thank you for your consideration of this request.

Respectfully,

Signature

Address:

Email:

Phone: